

**TALBOT COUNTY BOARD OF ELECTIONS & REGISTRATION BOARD MEETING  
AUGUST 17, 2021**

- A. Call to Order/Moment of Reflection:** Mrs. Howard called the meeting to order at 4:50 p.m. Present were Marjorie Howard, Pat Robinson, Wycene Willis, Gladys Leonard, Sharita Trice, and Pam Bulloch. Mrs. Robinson did our Moment of Reflection.
- B. Agenda Approval:** Mrs. Robinson made a motion to approve the agenda. Wycene seconded the motion and all approved.
- C. Approval of Minutes from July 13, 2021 Meeting:** Revisions were made under Item D. Personnel, the word "legal" was added on the second sentence making it "legal insurance." Under Item G. In-House Training, the ninth sentence was changed to read – "A draft of the new forms by the Secretary of State has been done with changes for UOCAVA voters." Under Item I. Elections Security, the word "plan" was added making it read – "Active Shooter Plan is still pending." Mrs. Robinson made a motion to accept the minutes with the proposed revisions. Mrs. Trice seconded and all approved.
- D. Personnel:** County Manager, Carol Ison was scheduled to be at our meeting to discuss legal insurance, however, she advised Mrs. Howard there was nothing to report at this time. She states that she will plan to attend our September meeting. Sharita was offered the Election Supervisor Position to replace Mrs. Howard when she leaves. She has accepted the position. We will also be looking for an Elections Assistant to fill her current position.
- E. County Elector Reports:** All reports were presented. Wycene Willis made a motion to accept the reports. Mrs. Robinson seconded the motion and all approved.
- F. Site/Equipment/Conference Updates:** We still have not heard when we will be able to move to our new building on Geneva Highway. Nothing can be done until the sheriff's department has moved out. Mrs. Howard will talk to Ronnie Hendricks as to a time frame for us to get moved in. We've got holidays coming up and the Geneva Municipal Election in November which consists of three weeks of early voting. Marjorie passed out calendars for the rest of the year that outlined the dates for mailing out absentee ballots, advanced voting, Saturday voting, certifying election, etc. Sharita and Pam are still scheduled to attend the GAVREO Conference in Jekyll Island from 08/29/21 through 09/01/21.
- G. In-House Training:** Poll Worker training needs to be set up to get this training done to be ready for the Geneva Municipal Election in November. Mrs. Howard plans to have this training on 09/23/21 or 09/30/21. She would like to have it on 09/23/21 and then use 09/30/21 as a back-up date. She will see what will work best for those that will be attending. Mrs. Robinson made a motion to approve these dates and Sharita seconded. All voted to approve.
- The next SB 202 training for our office will be 08/26/21 from 2:00 p.m. to 4:30 p.m. Part of this training will include Advanced Voting and Polling Place Procedures. Also, in future elections a voter's name on their drivers' license or State issued ID and their name as registered will have to match to be able to vote.

- H. Current News:** We are to continue keeping up with The Buzz, to be aware of things going on that could be beneficial to our elections.  
Mrs. Howard mentioned the Student Ambassador Program through the school system. Wycene and Pam had discussed this program with the school system in the past. The Board decided to table this until next year.
- I. Elections Security – Update:** Three cameras have been installed at our new location on Geneva Highway and locks have been repaired. There is still one end of the house that will need a security camera installed. Mrs. Howard will talk to Ronnie Hendricks to see how this is progressing.
- J. Roundtable Discussion:** Mrs. Howard will show a calendar of all the elections coming up in 2022 to Ronnie and Carol. Sharita will call Breanna to check on a training mode on Electionet for Gladys to work on. Pam and Sharita are looking forward to the upcoming conference. Sharita is looking forward to her training from Marjorie for her new position. Our next meeting is scheduled for Tuesday, September 14, 2021. With no further business to discuss, Pam Bulloch made a motion to adjourn and Sharita seconded. All voted to adjourn at 6:56 p.m.

**Respectfully submitted:**



**Pamela O. Bulloch**  
**Recording Secretary**