

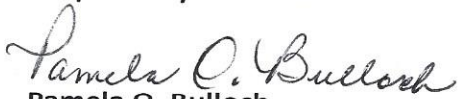
**TALBOT COUNTY BOARD OF ELECTIONS & REGISTRATION BOARD MEETING  
JULY 13, 2021**

- A. Call to Order/Moment of Reflection:** Mrs. Howard called the meeting to order at 4:31 p.m. Board Members present were Wycene Willis, Marjorie Howard, Pat Robinson, Sharita Trice, and Pam Bulloch. Mrs. Robinson did our Moment of Reflection.
- B. Agenda Approval:** Mrs. Robinson made a motion to approve the agenda. Wycene seconded and all approved.
- C. Approval of Minutes from June 15, 2021 Meeting:** Sharita made a motion to approve the June 2021 minutes. Mrs. Robinson seconded and all approved.
- D. Personnel:** We were glad to have County Manager, Carol Ison at our meeting. She discussed legal insurance for our Board Members. She said she has talked to other counties and they are not sure what they are going to do regarding this type of insurance. Mrs. Howard told Mrs. Ison that all Board Members had purchased their own insurance with Legal Shield. Carol said that the law is so new that there is no sure way of knowing how to even write a policy for coverage at this time. She also said she felt that our county attorney should be a representative for us in case an attorney is needed. The county commissioners are all covered under "one hand" and she will check to see if elections might could be covered under this, also. We discussed the new location that elections will be moving to. Sharita said her concern was the security at the other building. Carol said they have some funds that can be used for this security. Mrs. Ison felt that our new location would have better security. She reported that Ronnie Hendricks is already getting our shelving put up. She felt that we would be in our new location in approximately six months. Sharita asked Carol about how any overtime will be handled during early voting. The Secretary of State's Office has made it mandatory for all counties to have early voting from at least 9:00 a.m. till 5:00 p.m. Our early voting time for our county was always from 9:00 a.m. till 4:00 p.m. This gave us time to shut down machines and take care of everything by 4:30 p.m. which was the time our office closes. Carol said that full-time workers would get comp time and part-time workers would get paid overtime.
- Mrs. Trice has been interviewed for the Election Supervisor Position. There is one other applicant that will be interviewed. We thanked Carol Ison for coming to our board meeting and discussing the issues that are before us.
- E. County Elector Reports:** All reports were presented. Wycene Willis made a motion to accept these reports. Mrs. Trice seconded and all approved.
- F. Site/Equipment Updates:** Things have been removed from the shelves at our old building and shelves have been taken to new location and have been put up. Mrs. Howard asked if anyone was available to help tomorrow (Wednesday, 7/14/21) to pack things in boxes so these can be taken to our new location. Anyone who can help needs to be there at 9:00 a.m. There is more work to be done on our new building, after the sheriff's administration is completely moved out. Some of this consists of more lights and fencing in the back.

The Geneva City Hall is undergoing some renovations and this should make it much nicer for the November Geneva Election.

- G. In-House Training:** There is more training on SB 202 that needs to be done. Sharita will check with the library and see if the room is available for Wednesday, 7/21/21 from 2:00 p.m. to 4:30 p.m. If so, we will plan to do training on that day. Two of the topics we plan to discuss are Absentee/Advance Voting, and New Polling Place Procedures. Mrs. Robinson gave an update on Street Maintenance. Five cities have all turned in their responses by the deadline which was 7/5/21. August 15, 2021 is the deadline for our office to get out letters, letting people know if they are actually in the city limits. Fifteen letters went out today.
- A draft of the new forms by the Secretary of State has been done with changes for UOCAVA voters. Also, Marjorie gave us a handout on Ranked Choice Voting. All of this will be discussed during our training.
- H. Current News:** On The Buzz, the group, Coalition for Good Governance, mentioned making voter workers state employees.
- I. Elections Security:** Active Shooter Plan is still pending. We need something in place for our new location.
- J. Roundtable:** Mrs. Robinson mentioned our office having our own postage meter. Marjorie will ask Carol about this. Pam and Gladys Leonard are still working on the voter card files. Marjorie mentioned checking on getting these cards scanned. Mrs. Howard will be out of the office from 8/9/21 through 8/13/21. Mrs. Robinson made a motion to have the next board meeting on the third Tuesday (8/17/21) instead of the second Tuesday. Pam Bulloch seconded and all voted yes.
- K. Adjournment:** With no further business to discuss, Mrs. Robinson made a motion to adjourn and Mrs. Trice seconded. All voted to adjourn at 6:56 p.m.

**Respectfully submitted:**

  
Pamela O. Bulloch  
Recording Secretary