

**TALBOT COUNTY BOARD OF ELECTIONS & REGISTRATION BOARD MEETING  
FEBRUARY 9, 2021**

**A. Call to Order- Moment of Reflection:** Mrs. Howard called the meeting to order at 4:30 p.m. Present were Marjorie Howard, Wycene Willis, Patricia Robinson and Sharita Trice. Mrs. Robinson presented our Moment of Reflection.

**B. Agenda Approval:** Mrs. Robinson made the motion to approve the agenda. Wycene seconded and all approved.

**C. Approval of Minutes from January 12, 2021 Meeting:** Wycene made the motion to approve the minutes with all corrections made. Mrs. Robinson seconded and all approved.

**D. County Elector Reports:** Deceased list -make correction to David Grant change to David Grant Jr. Mrs. Howard will email or call our coroner, Clinton Cosby on 2-10-21 for an updated list of deceased voters. Wycene made a motion to approve. Mrs. Robinson seconded and all approved.

**E. Personnel Updates:** Sharita Trice has been appointed as a new board member to fill Mrs. Allport unexpired term. Mrs. Robinson and Pamela Bulloch have decided to remain board members for four more years. A part-time position is available and the hiring process will begin soon. The job will be posted in the newspaper and on the website. The Extension of Families First Act expired December 31, 2020, but was extended to March 31, 2021 for 80 hours of pay due to COVID-19 related illness. Personnel can use sick and vacation time after the extension date. All personnel were asked to fill out a HRA form and send back to Joretha Ryles no later than 2-10-21.

**F. Site Updates:** There are no updates at this time for the 188 Jackson Avenue moving date. However, Mrs. Howard went yesterday with Sheriff Johnson for a brief moment to visit the Annex Building at 1761 Geneva Highway. After Mrs. Howard's observation of the site there are some renovations to be considered; bathrooms, doors, lightning, and fencing. The staff will make arrangements to visit the site to see if it will accommodate elections. Mrs. Howard reminded staff to continue to clean their office.

**G. Upcoming Events:** Ibrahim will be conducting our L & A Testing, it will begin on Wednesday, Feb. 17, 2021. Ballots will be ordered once the ballot proofing audio file is approved. Mrs. Willie Dean Neal, Cecilia Jackson, Nellie Ralat and Mrs. Charlie Mae Whitehead will be the poll workers for the upcoming special election. Ms. Ralat and Mrs. Whitehead will alternate days during early voting. Training will take place during the day around 12 noon or later on the 18<sup>th</sup> or 19<sup>th</sup> of February. Poll Pads will need to be updated periodically even though they are not being used for the Special Election.

**H. 2021 Elections:** March 16, 2021 Special Municipal Election qualified candidates have been posted in the newspaper. Early voting will begin Feb. 22, 2021 through March 12, 2021. Mrs. Johnnie, clerk for City of Geneva called to request that the Board of Elections conduct the City of Geneva election in November, 2021. For now, the request has been tabled until our next meeting.

**I. Current News – Keeping Up:** There are several new house bills for elections. Mrs. Howard encouraged everyone to read these bills by using the [www.legis.ga.gov](http://www.legis.ga.gov) website. Mrs. Howard also reminded everyone to check the drop box at 141 N. Jefferson everyday and CHECK THE VOICEMAIL DAILY and provided an updated list of how - to instructions.

**J. Roundtable Discussion:** We all agreed that everyone needs to take some time off. Mrs. Howard will be off Thursday, Feb. 11, 2021 and Monday, Feb. 15, 2021. Sharita will be off on Friday, Feb. 12, 2021.

**K. Adjournment:** With no further business to discuss, Mrs. Robinson made a motion to adjourn. Sharita seconded and all voted to adjourn at 6:20 p.m.

Respectfully submitted,

*Sharita Trice*

Sharita Trice  
Acting Recording Secretary