

## TALBOT COUNTY BOARD OF ELECTIONS AND REGISTRATION

JANUARY 14, 2020

- I. **Call to Order:** Mrs. Howard called the meeting to order at 4:34 p.m. Board members present were Patricia Robinson, Marjorie Howard, Wycene Willis, Pat Allport, and Pamela Bulloch. We also had in attendance, Mrs. and Mrs. Southwall, from the Peanut Gallery.
- II. **Moment of Reflection:** Mrs. Robinson read a beautiful devotional entitled, "The God Box."
- III. **Approval of Minutes:** Mrs. Robinson made a motion to accept the minutes from the December 2019 meeting. Ms. Allport seconded and all approved.
- IV. **County Elector Reports:**
  - a. Deceased
  - b. Moved out of County/State
  - c. Cancelled Voters/Felons
  - d. New Registered Voters

Mrs. Howard stated that we must work with the Talbot County Clerk of Court to determine from the list of felons, the ones that are from Talbot County. Wycene will follow up with Penny Mahone, as to any that are first offenders.

Wycene made a motion to accept these reports. Mrs. Robinson seconded and all approved.
- V. **Updates:** We are to keep Mrs. Howard informed of anything on The Buzz or the SOS website, that she should know about. The State Election Board's decision at their December 17, 2019 hearing in regards to our county, was to send us a Letter of Instruction. Career Day at the high school will be March 10, 2020. Mrs. Robinson and Mrs. Bulloch will attend and take information about elections. We will check with Dr. Tarleton to see if some students could be excused from school on election day to help at precincts. This would consist of no more than four hours, and we would want to make sure it would be an excused absence.
- VI. **Election Security:** The outside lights are installed and the security system is in place in our renovated building. Mrs. Howard is to set up a separate entry code for each of us.
- VII. **Voting Equipment Update:** All seven polling places have been checked out to see what will be the best layout on election day. Ronnie Hendricks and the prison detail assisted with doing the surveys. We will need to order tables to hold the voting equipment. Shelving for storage will also be ordered. Each polling place can hold at least two BMD's. Any time, a polling place is moved, a sixty day notice has to be given. Mrs. Howard will talk to the inspector to see if our office can still be used for early voting. March 2, 2020 is the first day of early voting. The PPP election is Tuesday, March 24, 2020.

No date has been confirmed as to when the old equipment will be picked up. We will get the new equipment after the old is picked up. The majority of voters who have come in to try out our new voting equipment seem to be pleased with it. It was suggested in our Board Meeting that Big Chic might be a good place to set up for a demonstration of our new equipment. Mrs. Howard will talk to the owner.

- VIII. **2020 Elections:** In our first registration drive for Mrs. Huff, nine people attended. We will follow up with Jake Johnson to see when he would like to do his. The training dates for poll officials is to be determined.
- IX. **Internal Training Areas:** Mrs. Howard gave each member an Employee Training Documentation Form, from Carol Ison, for us to list any past trainings that we have attended. Mrs. Howard wants us to feel very comfortable with our new equipment. This includes the BMD, Poll Pad, Ballot Printer and Scanner. The new SEB rules were proposed on 12/17/19 and can be viewed on the SOS Website. We are to look over these new rules. They will be left on the site for thirty days. On January 17, 2020, these rules will become law. Mrs. Robinson stated that we are getting new oath envelopes. These are less complicated than the old envelopes.
- X. **Roundtable Discussion:** Mrs. Robinson reminded us to read all necessary things pertaining to our election. We all agreed how pleased we are to have Sharita as a full-time employee. Ms. Allport said she had gotten a thank you note and a picture, from Chris Harvey, for the tissue box she made for his desk. Sharita said she is very glad to be working with us and is enjoying it. Mrs. Howard stated we would feel better once all the training is done and everything is in place and to be diligent in our training. She mentioned that we will be going out to the polling places on election day to make sure everything is going well.
- XI. **Adjournment:** With no further business to discuss, Mrs. Robinson made a motion to adjourn at 6:05 p.m. Wycene seconded and all approved.

Respectfully submitted,

*Pamela O. Bulloch*

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Recording Secretary